

	<p><b>भारतसरकार/ Government of India</b>  <b>वित्तमंत्रालय / Ministry of Finance</b>  <b>सीजीएसटीएवंसेंट्रलएक्साइजआयुक्तालय :सूरत</b>  <b>CGST &amp; CENTRAL EXCISE COMMISSIONERATE :</b>  <b>SURAT</b>  <b>CENTRAL EXCISE BUILDING, CHOWK BAZAR, SURAT-</b>  <b>395001 (GUJARAT)</b>  <b>Email:<a href="mailto:commr-cexsurat1@nic.in">commr-cexsurat1@nic.in</a></b></p>	
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**TRADE NOTICE No. 02/2022****Dated: 30/11/2022****Subject: Grievance Redressal Mechanism for CGST Surat.**

Attention is invited to 'Grievance Redressal Mechanism' guidelines of Central Board of Indirect Taxes & Customs (CBIC) available at the official website [www.cbic.gov.in](http://www.cbic.gov.in) wherein it is stated that –

*"...Usually the Commissioners set apart an hour during the day to meet any member of the public without any prior appointment."*

2. In view of the above, to address any grievances/delays or any administrative, technical or other matter related to the Office of Central (GST) & Central Excise, Commissionerate, Surat, it has been decided by the Commissioner to allocate a dedicated time slot (as per details below) for any member of trade/ public to meet him personally **without any prior appointment.**

**Contact Details:-****Designation:** Commissioner, Central GST & Central Excise, Surat.**Time:** 4:00 PM- 5:00 PM (Every Wednesday & Friday, except on Govt. holidays)**Address:** Room No- 304 CGST Office, Chowk Bazar, Surat**Telephone:** 0261-2465672**Email:**[commr-cexsurat1@nic.in](mailto:commr-cexsurat1@nic.in)

3. Jurisdiction of Central CGST & Central Excise, Surat Commissionerate primarily covers the districts of Surat, Valsad, Navsari, Tapi and Dang. Detailed jurisdiction is as per Trade Notice 01/2017 dated 21.06.2017 issued by Office of Chief Commissioner, Vadodara Zone. (Copy enclosed).

This is issued with the approval of Commissioner, CGST Surat.

Assistant Commissioner

CC:

1. ADC , Office of Pr. Chief Commissioner, Vadodara Zone for information
2. Trade Associations as per list, with request to bring into notice of Trade Members.
3. GST Seva Kendra , CGST Surat
4. All Additional/Joint Commissioner, CGST Surat
5. All Deputy/Assistant Commissioner, CGST Surat

